



Quality Matters Stipend Program for Family Resource Centers (FRCs)

July 1, 2020 – May 1, 2021

Program Description

The Quality Matters Stipend Program for Family Resource Centers (FRCs) is administered by WestEd E3 Institute, in partnership with FIRST 5 Santa Clara County, and is designed to provide financial incentives to FIRST 5 grantees employed at FIRST 5 FRCs. Individuals enrolled in this program receive a stipend based on the completion of 21 hours of professional development within the program year.

Eligibility Requirements

- Must hold a *FIRST 5 Santa Clara County funded FRC staff position* (i.e. Associate Community Worker (paid position), Program/Volunteer Associate, Program/Volunteer Coordinator, Supervisor, Manager or Director) throughout the participation in the Quality Matters Stipend Program.
- Have a Social Security number.
- Have access to a valid email account that is checked regularly.

ENROLL ONLINE
www.santaclaraquality.org

September 14, 2020 –
 November 6, 2020

Questions?
 (408) 299-1700 or
e3@wested.org

How to Earn a FRC Stipend

Task	Deadline Dates
1. Submit an online Enrollment form at www.santaclaraquality.org . A Professional Development Specialist will then be assigned to you.	November 6, 2020
2. Complete a minimum of 21 hours of professional development between July 1, 2020 and May 1, 2021. <ul style="list-style-type: none"> ▪ IMPORTANT: Only 10 hours of FIRST 5 sponsored trainings can be used towards the 21 hour requirement. ▪ WestEd E3 approved trainings will only be counted. For a complete list, visit www.e3institute.org 	May 1, 2021
For NEW Participants Only	
<ul style="list-style-type: none"> ▪ Have or create a California Workforce Registry Account (www.caregistry.org) ▪ Submit a W-9 Form 	May 1, 2021

- *Stipends will be sent to the participant's home address in September 2021.*
- *WestEd E3 Institute may raise or lower stipend amounts based on the amount of available funds and the number of eligible applicants.*
- *Stipends must be declared as income subject to income tax. A 1099 form with the stipend amount will be mailed during the first week of February 2022 to any participant who received a stipend of \$600 or more.*



08/27/20